

**GENERAL TERMS & CONDITIONS AND INSTRUCTIONS TO THE  
SUB-CONTRACTORS**

1. **GENERAL:**
- 1.1 Contractors should submit the tender in English Language only.
- 1.2 Tenders posted or submitted after the due date are considered as "LATE TENDERS" and are liable for rejection. Tenders posted before the due date but received after the due date but received after the due date are considered as "DELAYED TENDERS" and are liable for rejection.
- 1.3 Tenders shall be submitted in accordance with the Technical Specification and other instructions if any in the manner prescribed.
- 1.4 Each page of the Tender must be numbered consecutively and bear the Tender number and signature of the Contractors.
- 1.5 Rates shall be clearly given both in figures and words.
- 1.6 Corrections and alterations in the Tenders, if any shall be initialed by the Contractor.
- 1.7 Only the authorized representative(s) of the Contractors who have submitted their Tenders are eligible to be present at the time of opening of Tenders and they may if they so desire, note down the particulars of the other Tenders in the manner directed by the officer who presides over the said Tender opening.
- 1.8 Contractors or their representative(s) who failed to attend the Tender Opening on the specified date(s) are not entitled to have the particulars of the other Tenders at a later date(s).
- 1.9 Where the Contractors are in position to submit their Tenders, they shall advise HSL before the due date, of their inability to quote.
- 1.10 Non-adherence to any of our conditions may render your quotation liable to be rejected.

2. **CORRUPT PRACTICES:**

The Contractors shall not offer or give or agree to give any person in the employment of the HSL or working under the orders of the HSL any gift or consideration of any kind as an inducement or reward for doing or forbearing to do or for having done or foreborne to do any act in relation to the obtaining or execution of the contract or any other contract with HSL or for showing any favour for forbearance to show disfavour to any person in relation to the contract or any other contract with HSL. Any breach of the aforesaid condition by the contractors, or any one employed by them or acting on their behalf whether with or without the knowledge of the Contractors or the commission of any offence by the contractors or by any one employed by them or acting on their behalf under Chapter-IX of the Indian Penal Code 1860 or the Prevention or Corruption Act 1947 or any other Act enacted for the prevention of corruption by Public Servants shall entitle HSL to cancel the contract and all or any other contracts with the contractors and to recover from the Contractors the amount of any loss arising from such cancellation in accordance with the provision of clause.

3. **ARBITRATION:**

"All disputes between the parties shall be referred to the Sole Arbitration of the Chairman, Hindustan Shipyard Ltd., or a person to be appointed by the Chairman & Managing Director and if the Arbitrator so appointed resigns his appointment or vacates his office or is unable to and unwilling to act due to any reason whatsoever, the authority appointing him may appoint a new Arbitrator to act in his place. The Arbitrator so appointed may from time to time with the

consent of the parties enlarge the period of time for making and publishing the award. The Arbitrator shall on all matters referred to him indicate his finding as along with the sums awarded separately on each individual item of disputer and venue of Arbitration in all cases, subject the convenience of the Arbitrator be Visakhapatnam only. The award of the Arbitrator shall be final and binding subject to the provisions of the Indian Arbitration & Reconciliation Act 1996.”

4. **JURISDICTION:**

The enforcement of the term of the contract as well as all the transaction entered into by the Contractors, with the Purchasers shall be deemed to have taken place within the jurisdiction of Visakhapatnam where Hindustan Shipyard is situated and any cause of action arising in the due performance or breach of contract by either of the parties hereto shall be deemed to have arisen within the jurisdiction of Visakhapatnam notwithstanding the residence or place of the Purchasers or Contractor.

5. **LAWS APPLICABLE:**

Execution work(s) covered by the Tender Schedule shall be governed by all the Laws of Government of India including the labour laws in force. You shall undertake to fulfill all claims that they may become payable under these provisions.

6. **ESTOPPEL:**

In case any term(s) specified in this Tender Schedule are not acceptable, the Contractors shall make a positive statement to that effect in their tender. And where no such mention is made, it shall be construed as the acquiescence on the part of the Contractors to execute the work(s) for which the Tenders are submitted in strict accordance with the terms and conditions specified in the Tender Schedule. Anywhere an order is placed on the basis of such Tenders, such order shall be deemed to be the concluded contract between HSL

and Contractors and the Contractors are bound to or execute the work(s) covered by such contract. Failure on the part of the Contractors to execute the contract so concluded, without prejudice to the other rights available to the Purchasers, shall make the Contractors liable under the terms and conditions of this Tender Schedule.

7. **PARALLEL RATE CONTRACT:**

HSL reserves the rights to conclude parallel contracts and also to get contracted work done outside, irrespective of the value of the work, when such course considered necessary.

8. **LIQUIDATED DAMAGES:**

Time is essence of the contract and works entrusted to the sub-contractor shall be started on time and completed within the stipulated period. Any delay in completion of work will attract penalty @ 0.5% per week and part thereof value of the job entrusted to the sub-contractor subject to a maximum of 10% of contract value.

In case the work is abandoned by the sub-contractor or terminated by HSL for reasons of slow progress of work or bad quality of work, or any other reasons attributable to the contractor, the total work will be got completed by HSL and consequential additional cost, if any will be recovered from the sub-contractor.

9 **SUBLETTING OF CONTRACT:**

The sub-contractor to whom the contract is awarded shall not sublet, transfer, or assign the contract or any part thereof without the written permission from Shipyard. In the event of contravening this condition Shipyard shall be entitled to place contract elsewhere on contractor's account and at contractor's risk and the contractor shall

be liable for any loss or damage, which the Shipyard may sustain in consequence of arising out of such replacing of the contract.

10. **FORCE MAJEURE:**

Unforeseeable clauses be beyond the control and without any fault or negligence of either party which effect delay or failure to fulfill this arrangement partially or wholly shall be regarded as Force Majeure and shall include causes such as Acts of God, War, Fires, Floods, Epidemics, Quarantines, Govt. restrictions, Strikes, Rains, Storms, Typhoons etc.

HSL will examine such claims and reserves the right to accept them or reject them, depending upon the merits of each case.

11. **RESPONSIBILITY:**

The contractor shall at all times during execution the contract take all reasonable precautions to prevent any unlawful, riotous or disorderly conduct by or amongst the executors and for the preservation of peace and protection of persons and property in working premises. The contractor shall also comply fully with all existing Act, regulations and bylaws including any statutory amendments and reenactment of the State or Central Governments and other local authorities besides the administrative procedures of HSL in vogue. In the event of any outbreak of illness of an epidemic nature the contractor shall comply with carryout such regulations, orders and requirements as may be made by the Government or local authority for the purpose of dealing with and overcoming the same.

12. **CONFIDENTIALITY:**

The contractor shall keep confidential all matters / data concerning this assignment and also comply with responsible security requirements. All documents and data supplied by HSL pertaining to this assignment shall be returned by the contractor after completion of the assignment.